

2016-2017

BASIC TERMS OF EMPLOYMENT

1. These basic terms of employment for Classified Employees are in addition to Camdenon R-III Board Rules and Regulations. Specific Board Rules and Regulations concerning employment may be found in the Classified Employee handbook.
2. All employees are required to complete withholding, retirement, and background check forms. All personnel records will be maintained in the office of the Superintendent. Total annual salary will be divided into twelve (12) equal installments. Building assignments will be determined by the evaluating supervisor. A work calendar will be provided on or before June 30 each year for the following fiscal year.
3. Those entering the Camdenon R-III District within the year must have completed six months of full-time service prior to July 1st to receive a salary increase.
4. Outside experience may be credited on the plan up to a maximum of six years. The number of years allowed will be determined by the nature of previous experience of the applicant and the extent to which it provides training for work in the Camdenon R-III District. Placement on the compensation plan is subject to the review of the Superintendent.
5. The compensation plan is reviewed annually and modifications may be made, dependent upon available funds. The plan provides for the salary range for the current fiscal year only. Salary Advancement beyond the entry level will be based on cost of living increase as approved by the Board of Education.
6. Twenty cents (\$.20) per hour will be added for classified employees who have completed five consecutive years of employment with the District. An additional twenty cents (\$.20) per hour is added for classified employees who have completed ten consecutive years of employment with the District. An additional twenty cents (\$.20) per hour will be added for classified employees who have completed fifteen consecutive years of employment with the District. An additional twenty cents (\$.20) per hour will be added for classified employees who have completed twenty consecutive years of employment with the District. An additional twenty cents (\$.20) per hour will be added for classified employees who have completed twenty-five consecutive years of employment with the District.
(Bus Drivers are not paid hourly and will receive a different but equal amount. See transportation page.)